

Member Training Schedule and Learning & Development 2023/24

Training Schedule

Title	Type of Training	Date*	Time	Lead Officer	Mandatory
Member Induction	Induction and Orientation	10 May 2023	10am	Various	Mandatory for all newly elected Members.
Meet & Greet with Leadership	Induction and Orientation	10 May 2023	3pm to 5.30pm	Various	Mandatory for all newly elected Members.
Code of Conduct	Induction and Orientation	16 May 2023	7pm	Monitoring Officer	Mandatory for all Members (excluding new members who would have received this training as part of their induction).
Intervention, Section 114 and Improvement & Recovery Plan: Explaining the new environment	Induction and Orientation	18 May 2023	7pm	Chief Executive, Senior Leadership Team	POSTPONED TO THE 1 JUNE 2023
Overview of Financial Accounts	Induction and Orientation	25 May 2023	7pm MST	Section 151 Officer	Mandatory for all Members.
Overview and Scrutiny – A Practical Guide Committee Procedure Roles – What I need to know	Induction and Orientation	31 May 2023	7pm	Democratic Services Manager	Mandatory for all Members of Scrutiny.
Intervention, Section 114 and Improvement & Recovery Plan:	Induction and Orientation	1 June 2023	7pm	Chief Executive, Senior Leadership Team	-

Explaining the new environment					
Planning Committee	Committee Skills <i>(Mandatory)</i>	8 June 2023	5pm	Assistant Director of Planning	Mandatory for all Planning Committee Members.
Licensing Committee	Committee Skills <i>(Mandatory)</i>	21 June 2023	6pm	Principal Licensing Officer	Mandatory for all Licensing Committee Members Strongly encouraged for all Members.
Corporate Parenting	Committee Skills <i>(Mandatory)</i>	27 June 2023	7pm	Corporate Director of Children's Service / Assistant Director Children's Social Care and Early Help	Mandatory for all Corporate Parenting Committee Members. Strongly encouraged for all Members.
School Admissions & School Transport Awareness Session	Member Skills	6 July 2023	7pm	Service Manager, Education Support Service	-
Standards & Audit	Committee Skills	19 July 2023	6pm	Interim Director Finance & S151 Officer, Monitoring Officer	Mandatory for all Standards & Audit Committee Members.
Social Media Guidance	Member Skills	11 September 2023	7pm	Communications Team	-
Safeguarding and Child Sexual Exploitation	Member Skills	14 September 2023	7pm	Child Exploitation & Missing Team Manager	-
Violence Against Women and Girls	Member Skills	26 September 2023	7pm	SERICC / Assistant Director Housing	-
Staff Recruitment	Committee Skills	12 October 2023	7pm	Director of HR, OD & Transformation	Mandatory for all General Services Committee Members.
Adults	Member Skills	19 October 2023	7pm	Assistant Director of Adult Social Care and Community	-

Managing Casework and Member Enquiries	Member Skills	tbc	tbc	Strategic Lead - Information Management	-
Personal Member Safety	Induction and Orientation	tbc	tbc	tbc	-
Modern Day Slavery and Human Trafficking Awareness	Member Skills	tbc	tbc	Thurrock Community Safety Partnership Manager	-
The Role of Cabinet	Committee Skills	tbc	tbc	tbc	Mandatory for all Cabinet Members.
Committee Skills	Member Skills	tbc		CfGS	All Members strongly encouraged to attend.
Overview and Scrutiny	Member Skills	tbc		CfGS	Mandatory for all Scrutiny Members.
Chairing Skills	Member Skills	tbc		CfGS	Mandatory for all Chairs of Committees.
Finance Training for Overview and Scrutiny	Committee Skills	tbc		Potential LGA offer	Mandatory for all Members.
Finance Training for Cabinet	Committee Skills	tbc		Potential LGA offer	Mandatory for all Cabinet Members.
Staff Appeals Training	Member Skills	On-line			-
Equality & Diversity Training	Member Skills	On-Line			Mandatory for all Members.
General Data Protection Regulation	Member Skills	On-line			Mandatory for all Members.

Digital Skills Academy – to be confirmed

Title	Date	Time	Lead Officer
Online courses skilling members in using the Council's digital applications Available for Oracle. <i>Three sessions from beginner, immediate and advanced skill levels</i>			
Using the 'Report it' App			

Learning & Development – to be confirmed

Title	Date	Time	Lead Officer
Mentoring for individual Members			
Leadership Culture			
Development of Group Leaders - Leading teams - Performance - Accountability			
Influencing / decision making / working within the new governance environment			
Driving Cultural Change			
Constructive Feedback			
Rebuilding of trust, interaction, confidence, engagement, and relationships between members and officers			

Leadership Training & Development

LGA Leadership Academy	1 year	n/a	
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* Please note dates are subject to change